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## House of Representatives

State of South Carolina

January 5, 2017

VIA EMAIL and U.S. MAIL  
Director Leroy Smith  
Department of Public Safety  
Post Office Box 1993  
Blythewood, South Carolina 29016

Dear Director Smith:

I appreciate the agency's partnership in the oversight process. Below is a list of information I am seeking to prepare for the next oversight meeting. Please provide this information as soon as possible.

- Any written policies the agency has regarding current employee drug testing. If the written policies do not state the procedures taken (i.e., how individuals are selected for drug testing, how they are informed they must undergo the drug test, who else, if anyone, including, but not limited to the employee's supervisor (immediate or higher up), is provided notice the individual is undergoing drug testing, actions taken if the results come back positive, etc.), please outline those details.
- Explanation of how the agency selects individuals for random drug testing (i.e. is it a computer program owned and maintained by the agency, does the agency contract the work through a vendor, etc.) and any actions taken by the agency on a regular basis (i.e., once a month, once a year, etc.) to ensure the selection is in fact random.
- Please provide the following information for each of the last four years:
  - \_\_ (insert number) \_\_ random drug tests were performed. These tests were conducted of employees in the following units: \_\_ (insert names of department, Troop or unit). These tests were conducted of employees in the following ranks: \_\_ (insert the different ranks of the individuals tested) \_\_. Of the tests conducted \_\_ (insert number) \_\_ were negative and \_\_ (insert number) \_\_ were positive. Below is a list of the drugs detected in the tests which came back positive, action taken by the agency, and group within the agency that made the decision regarding the action: (list each drug detected and action taken by the agency in regards to the individual who was detected to have that drug present in their system, and group within the agency that made the decision regarding the action (i.e., OPR, immediate supervisor, department head, agency head, etc.).
- If the agency requires employees to undergo drug tests as a result of suspicion of being under the influence, or any reasons other than random, please provide the same type of information requested above for the drug tests performed for those reasons, as well as the document for each test performed, which includes the reason the test was requested.
- Please provide the number of troopers on the road, in a non-supervisory capacity, at the start and end of each calendar year from 2011 through 2016.

- Please provide the total number of traffic fatalities in 2015 and 2016. Please ensure this is calculated in the same manner that the agency calculated the number of fatalities for 2010-2014, as seen under “Collision Statistics,” at the top of page 5 of the South Carolina Traffic Collision Fact Book 2014.
- Please provide the turnover rate for the IT department at the agency for each of the last four years.

In your responses to these questions, please provide me with any relevant, necessary context information. If the agency has any concerns (1) about the format of these questions yielding answers that do not provide an accurate reflection of the agency, or (2) that these requests may in any manner compromise law enforcement activities, please express those concerns, prior to responding to the question, in a written letter to me. Please retain your working papers for these responses in the event I would like to view those.

Sincerely,

A black rectangular box redacting the signature of Edward R. Tallon Sr. The text "Signature Redacted" is centered within the box.

Signature Redacted

Edward R. Tallon Sr.